

Minutes of Meeting of August 11, 2008

Committee on Best Practices in Municipal Decision Making.

The meeting was called to order at 8:15 AM in the Hearing Room at City Hall.

Present were Jim Palermo, Alex Ghiselin and Bob Reckman

We discussed our plans for the Meadows Land Use Plan forum to be held on August 25 at 5:30 PM in the Community Room at JFK Middle School. We agreed that the moderator will be Alex or Lisa and that they would begin the meeting with a short description of the time line and basic facts. Alex will try to find out the facts of the first phase and to draft that portion of the summary. Bob agreed to write up a summary of the 2nd phase of the process and send it to Jim and Alex for their review. Jim or Alex will draft the opening remarks. We also talked about how to get the best turnout possible, how to structure the meeting to get the most information possible from the participants and how to get a good permanent record of the event. Alex will be sure that we have some cider and cookies for the event. The meeting adjourned at 8:45 AM.

Respectfully submitted;

Bob Reckman